



NOTICE OF A REGULAR MEETING

Main Street Advisory Board

Monday, May 12, 2025, at 4:00 PM

City Hall – 2nd Floor Conference Room

200 West Vulcan St.

Brenham, Texas

1. Call Meeting to Order

[Board members shall not use their position on the Board for a purpose that is or gives the appearance of being a conflict of interest. If a member becomes aware of a conflict or potential conflict of interest, they must disclose the conflict and refrain from participating in discussions and voting on the item. A "conflict of interest" is defined as a situation in which a Board member's personal interests might be served or financial benefits gained as a result of or relating to, a decision of the Board.]

2. Citizens' Comments

[At this time, anyone will be allowed to speak on any matter concerning this Board that is not on the agenda, for a length of time not to exceed three (3) minutes. No Board discussion or action may take place on a matter until such has been placed on an agenda and posted in accordance with the law.]

WORK SESSION

3. Reports from Main Street Committee Chairs:

- **Design**
- **Economic Vitality**
- **Organization**
- **Promotions**

REGULAR SESSION

4. Discuss and Possibly Act Upon the Minutes from the April 14, 2025, Regular Meeting

5. Discuss and Possibly Act Upon the Main Street Design Committee's Recommendation to Approve the Application for the Main Street Incentive Grant for 101 S Baylor

6. Administrative/Elected Officials Report

Adjourn

CERTIFICATION

I certify that a copy of the May 12, 2025, agenda of items to be considered by the Main Street Board was posted to the City Hall bulletin board at 200 W. Vulcan, Brenham, Texas on Friday, May 9th, 2025, at 4:00 p.m.

Leigh Linden
Main Street Manager

<p>Disability Access Statement: This meeting is wheelchair accessible. The accessible entrance is located at the Vulcan Street entrance to the City Administration Building. Accessible parking spaces are located adjoining the entrance. Auxiliary aids and services are available upon request (interpreters for the deaf must be requested twenty-four (24) hours before the meeting) by calling (979) 337-7567 for assistance.</p>
--

I certify that the attached notice and agenda of items to be considered by the Main Street Board was removed by me from the City Hall bulletin board on the _____ day of _____, 2025 at _____ AM/PM.

Signature: _____ Title: _____



AGENDA ITEM 3

DATE OF MEETING: May 12, 2025	DATE SUBMITTED: May 9, 2025
SUBMITTED BY: Leigh Linden	
MEETING TYPE: <input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> SPECIAL	CLASSIFICATION: <input type="checkbox"/> REGULAR <input checked="" type="checkbox"/> WORK SESSION
AGENDA ITEM DESCRIPTION: Reports from Main Street Committee Chairs: <ul style="list-style-type: none"> • Design • Economic Vitality • Organization • Promotions 	
SUMMARY STATEMENT: Regular monthly reports from each of the 4-Point Main Street Committees	
STAFF ANALYSIS: A. PROS: B. CONS:	
ALTERNATIVES (In Suggested Order of Staff Preference):	
ATTACHMENTS: none	
RECOMMENDED ACTION: Work Session item, no action required.	
APPROVALS:	



AGENDA ITEM 4

DATE OF MEETING: May 12, 2025	DATE SUBMITTED: May 9, 2025
	SUBMITTED BY: Leigh Linden
MEETING TYPE: <input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> SPECIAL	CLASSIFICATION: <input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> WORK SESSION
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Minutes From April 14, 2025 Regular Meeting	
SUMMARY STATEMENT: Review and approve minutes from previous Main Street Advisory Board Meeting	
STAFF ANALYSIS: A. PROS: B. CONS:	
ALTERNATIVES (In Suggested Order of Staff Preference):	
ATTACHMENTS: Minutes from April 14, 2025	
RECOMMENDED ACTION: Approve minutes.	
APPROVALS:	



**Main Street Advisory Board
Meeting Minutes
April 14, 2025**

A regular meeting of the Main Street Board was held on Monday, April 14, 2025, beginning at 4:02 p.m. at Brenham City Hall, 200 W. Vulcan Street, Brenham, Texas.

Members present:

Andi Liner, Connie Wilder, Tiffany Morisak, Wendy Meaux, Roger Ross, Doug Peck, Tiffany Howard

Members absent:

Jon Hill, Lowell Ogle, Dax Flisowski, Amber Briggs

City Staff present:

Main Street Manager, Leigh Linden
Economic Development and Community Development Director, Teresa Rosales
Administrative Assistant, Christine Simich

Others present:

None

1. Call Meeting to Order

The Main Street Board Vice Chair, Andi Liner, called the meeting to order.

2. Citizen/Visitor Comments

No citizen or visitor comments were received.

3. Reports from Main Street Committee Chairs:

- **Design:** Leigh Linden reported on discussions regarding a new mural project in partnership with the Texas Arts and Music Festival for the wall at 214 W. Alamo Street. Also provided an update on the Spring Egg Art Walk contest winners.
- **Economic Vitality** – Did not meet.
- **Organization** – Tiffany Morisak announced the next Volunteer Appreciation Event scheduled for May 14 at Home Sweet Farm. The committee also discussed creating promotional merchant bags to support Main Street branding efforts.
- **Promotion** – Andi Liner provided an update on the upcoming Summer Sip event and noted that sponsors are still being sought. For Hot Nights, Cool Tunes, all sponsorships have been secured, and rack cards have been delivered.

4. Discuss and Possibly Act Upon the Minutes from the March 3, 2025, Regular Meeting.

A motion to approve the March 3, 2025 meeting minutes was made by Doug Peck and seconded by Roger Ross. The motion carried unanimously among those present.

Chair Andi Liner	Yes
Doug Peck	Yes
Connie Wilder	Yes
Dax Flisowski	Absent
Jon Hill	Absent
Lowell Ogle	Absent
Tiffany Morisak	Yes
Wendy Meaux	Yes
Roger Ross	Yes
Amber Briggs	Absent
Tiffany Howard	Yes

5. Discuss and Possibly Act Upon the Main Street Design Committee's Recommendation to Approve the Application for the Main Street Incentive Grant for 214 W. Alamo Street for \$4,792.10.

A motion to approve the grant application was made by Tiffany Morisak and seconded by Roger Ross. The Chair called for a vote. The motion passed with the Board voting as follows:

Chair Andi Liner	Yes
Doug Peck	Yes
Connie Wilder	Yes
Dax Flisowski	Absent
Jon Hill	Absent
Lowell Ogle	Absent
Tiffany Morisak	Yes
Wendy Meaux	Yes
Roger Ross	Yes
Amber Briggs	Absent
Tiffany Howard	Yes

6. Administrative/Elected Officials Report

Leigh Linden, Main Street Manager

- Provided a final update on Hot Nights, Cool Tunes. All sponsorships have been secured, and rack cards have been ordered.
- Announced the Texas Main Street Conference will be held on Tuesday, June 10 in Austin. A session titled "*Board Training*" is available for interested Board Members. Cost: \$25.
- Shared that she met with the Texas Arts and Music Festival team; the current mural at 214 W. Alamo Street was damaged after the property owner made masonry repairs and has reached the end of its useful life. It will be replaced.
- Attended the Main Street Now Conference in April.

The meeting adjourned at 4:55 pm.

Next Regular Board Meeting – May 12, 2025

Andi Liner
Chair

ATTEST:

Leigh Linden
Main Street Manager



AGENDA ITEM 5

DATE OF MEETING: May 12, 2025		DATE SUBMITTED: May 9, 2025	
		SUBMITTED BY: Leigh Linden	
MEETING TYPE: <input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> SPECIAL		CLASSIFICATION: <input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION: Discuss and Possibly Act Upon the Main Street Design Committee's Recommendation to Approve the Application for the Main Street Incentive Grant for 101 S Baylor.			
SUMMARY STATEMENT:			
STAFF ANALYSIS: A. PROS: B. CONS:			
ALTERNATIVES (In Suggested Order of Staff Preference):			
ATTACHMENTS: Application for Main Street Incentive Grant.			
RECOMMENDED ACTION:			
APPROVALS:			



DOWNTOWN INCENTIVE REIMBURSEMENT GRANT PROGRAM APPLICATION

Please return completed with necessary attachments and signature to Main Street Brenham offices at 200. W. Vulcan. If you have any application questions, please contact the Main Street staff at 337.7239. If you have any building permit questions, please contact the City of Brenham's Building and Permits Department at 337.7220.

❖ Applicant Name: Anne Briggs Date: 11/18/24

❖ Business Name: _____

❖ Mailing Address: 3011 Possum Trot, Brenham, TX 77833

❖ Contact Phone: (832)729-2999 Email Address: annebriggs231@gmail.com

❖ Building Owner (if different than applicant) _____

❖ Historical/Current Building Name: Farmer's National Bank

❖ Physical Building Address: 101 South Baylor

❖ Type of Work: (check all that apply)

Façade Rehabilitation Façade – paint only Awnings

Details of Planned Improvements for Downtown Reimbursement Grant: (attach additional sheets if necessary)
Repair cracks in the exterior plaster walls and at windows. Repaint the entire building. Sand and seal the wood doors.

List Contractor/Project Architect proposals and Total amounts (please attach copies of original proposals)

- Hospitality Construction Services
- _____

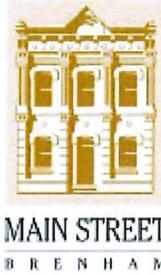
Total Cost of Proposed Project: \$13,600

Amount of Grant Requested (50% of Total Cost Above, within stated limits): \$6,800

Attach with all required color samples of paint, awning/canopy design, etc., as well as current and historical photographs (when available) of building's exterior façade.

Anne Briggs
Applicant's Signature

11/19/2024
Date



DOWNTOWN INCENTIVE REIMBURSEMENT GRANT AGREEMENT FORM

I have met with the Brenham Main Street staff, and I fully understand the Downtown Incentive Reimbursement Grant Procedures and Detail established by Main Street Brenham. I intend to use this grant program for the aforementioned renovation projects to forward the efforts of revitalization and historic preservation of Brenham’s historic downtown. I have not received, nor will I receive insurance monies for this revitalization program.

I have read the Downtown Incentive Reimbursement Grant Application Procedures including the Downtown Incentive Reimbursement Grant Details.

I understand that if I am awarded a reimbursement grant for façade or awning work and the façade or awning is altered for any reason within one (1) year from construction, I may be required to reimburse the City of Brenham immediately for the full amount of the Downtown Reimbursement Grant.

Business/Organization Name

Applicant’s Signature *Printed Name* *Date*

Building Owner’s Signature (if different from applicant) *Printed Name* *Date*

-----*For Office Use Only*-----

Design Committee Chair signature *Recommendation* *Date*

Main Street Board Chair signature *Recommendation* *Date*

City Manager signature *Action* *Date*

SW 6385 | Dover White

261-C2

SW 6385
Dover White

261-C2

SW 6386 | Napery

139-C1

SW 6386
Napery

139-C1

Proposal

***Hospitality Construction
P.O. Box 1677
Friendswood, Texas 77549
(281) 772-4485***

Oct. 24, 2024

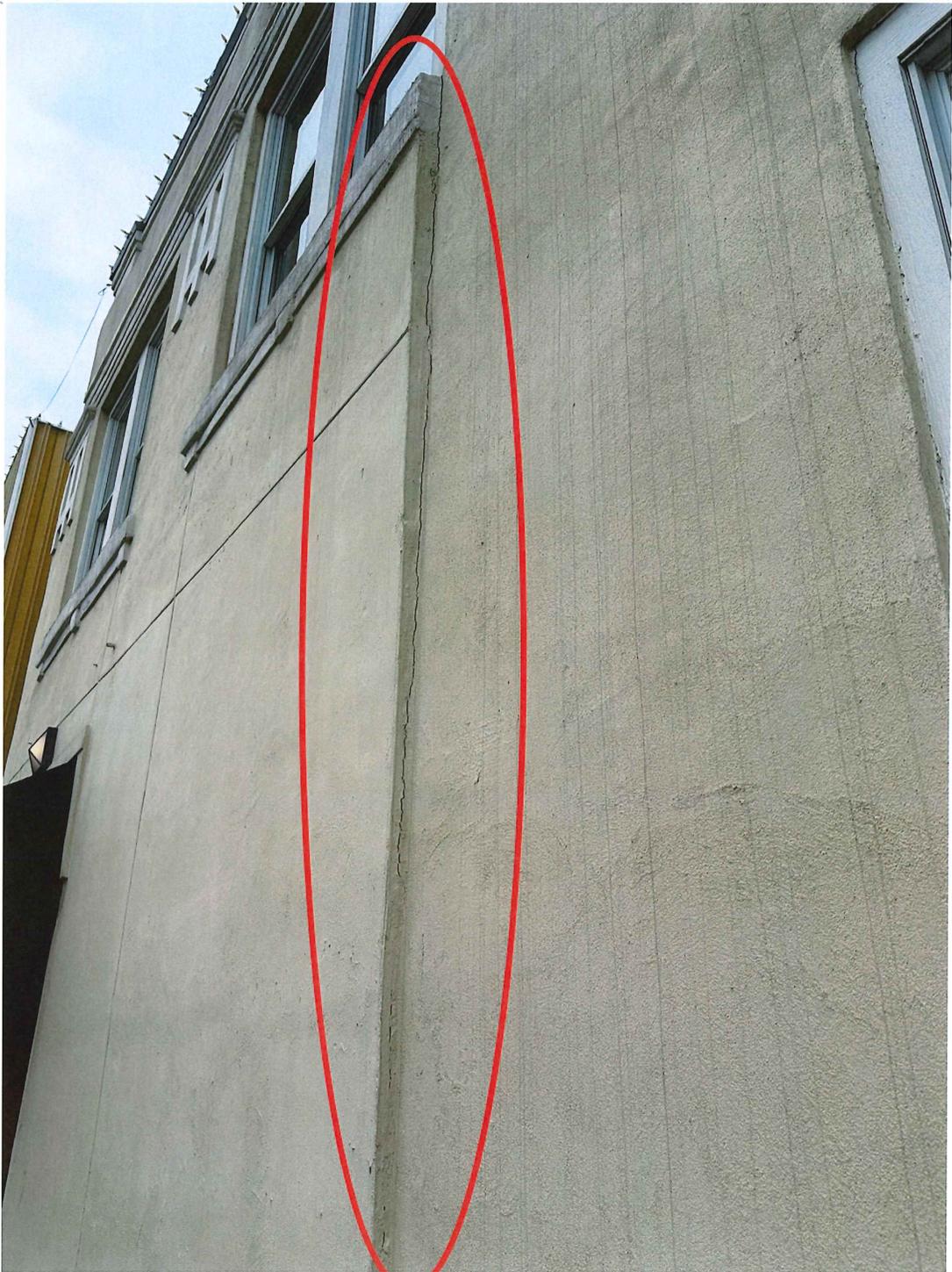
101 S. Baylor, Brenham, TX.

Ext. repairs and painting

Labor and material to repair and repaint existing walls, window frames and doors. Price includes repairing any cracks in exterior with elastomeric sealants. Window frames will be sanded, recaulked and repainted. Exterior doors will be restained. Walls will be repainted using Sherwin Williams elastomeric waterproof paints (2 coats). Price excludes sales tax if applicable. Price \$13,600.









Disbursements

12/03/2024	Cash Disbursement Related To Asset : 101 S BAYLOR STREET, BRENHAM, TX Paid To : Bill Collins INV #22924; 101 S BAYLOR; EXTERIOR PAINTING/REPAIRS	-13,600.00
12/05/2024	Cash Disbursement Related To Asset : 7509 STEINFELD LANE, BRENHAM, TX Paid To : Neri H Gonzalez LAWN CARE 11/2024; 7509 STEINFELD ANNE BRIGGS	-150.00
12/09/2024	Cash Disbursement Related To Asset : 7509 STEINFELD LANE, BRENHAM, TX Paid To : Bluebonnet Electric Cooperative Inc ██████████ 7509 STEINFELD O T DINKINS	-41.60
12/13/2024	Cash Disbursement Related To Asset : 32910 MAYER ROAD, WALLER, TX Paid To : Lereta, LLC HARRIS COUNTY, TX REAL ESTATE TAXES	-137.19
12/16/2024	Cash Disbursement Related To Asset : REYNOLDS LANE, TRINITY, TX Paid To : Entergy Texas Inc A/C #141626275; 191 REYNOLDS LN; O T DINKINS	-27.99
12/16/2024	Cash Disbursement Related To Asset : 1305 S DAY STREET, BRENHAM, TX Paid To : No One LESS MANAGEMENT FEE MARYANNE FLAHERTY	-100.00

Transactions

Page 7

Account Name : Estate of Orié Theodore Dinkins, Jr.

Account No : FE728

Account Transactions

December 01, 2024 through December 31, 2024

Invoice

*William Collins
Hospitality Construction Services
P.O. Box 1677
Friendswood, Texas 77546
(281) 772 4485*

12/2/2024

Invoice #22924

Mr. Rick LeFlore Frost Bank

Via E-Mail

Ref: 101 S. Baylor, Brenham TX.

*Scope of work: Exterior painting and stain per proposal.
Price \$13,600.*

PAID MC







AGENDA ITEM 6

DATE OF MEETING: May 12, 2025		DATE SUBMITTED: May 9, 2025	
		SUBMITTED BY: Leigh Linden	
MEETING TYPE:		CLASSIFICATION:	
<input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> SPECIAL		<input checked="" type="checkbox"/> REGULAR <input type="checkbox"/> WORK SESSION	
AGENDA ITEM DESCRIPTION:			
Administrative Updates <ul style="list-style-type: none"> ➤ Green Team Clean Up Day ➤ Summer Sip & Art Walk ➤ Farmers Market Update 			
SUMMARY STATEMENT:			
Reports from Main Street Manager, Leigh Linden, Regarding Recent and Upcoming Events in Downtown Brenham			
STAFF ANALYSIS:			
A. PROS:			
B. CONS:			
ALTERNATIVES (In Suggested Order of Staff Preference):			
ATTACHMENTS:			
none			
RECOMMENDED ACTION:			
none			
APPROVALS:			